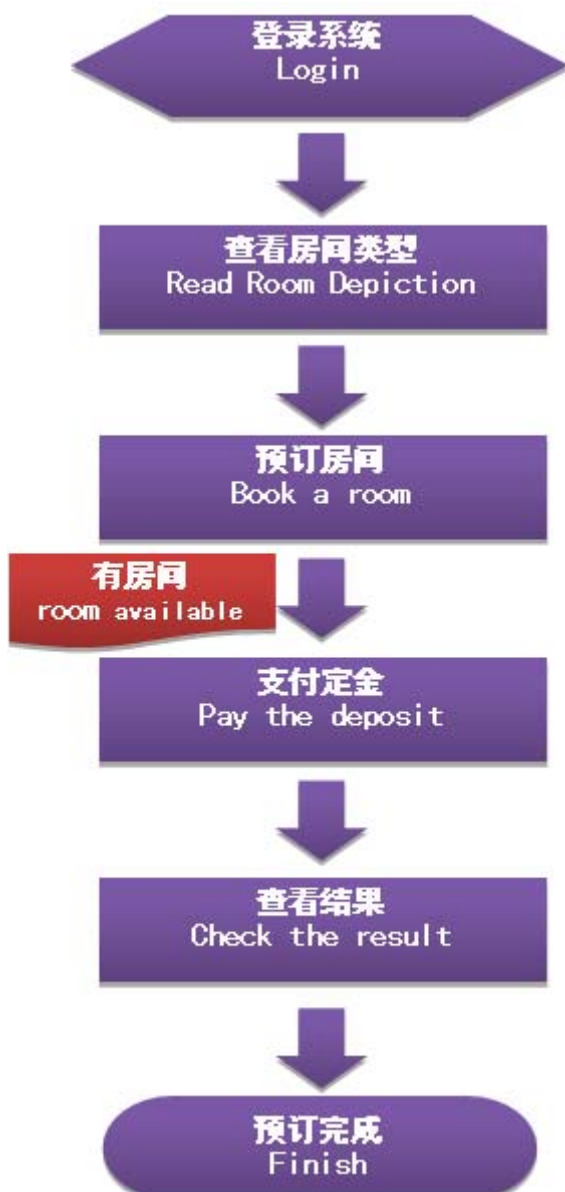


# Instructions of International Students Dormitory Application System of Tsinghua University



1. The application system is on <http://www.thutraining.com>.
2. Online application date and time (Beijing Time, GMT+0800):  
University-level Exchange Students: 8:30AM January 17, 2017 – 8:00AM January 18, 2017  
Visiting Students: 8:30AM January 18, 2017 – 8:00AM January 19, 2017  
Chinese Language Students: 8:30AM January 19, 2017 – 8:00AM January 20, 2017  
There are only a limited number of rooms available. ***First come, first served.***  
International students sponsored by Chinese government scholarship (full scholarship) do not need to book dormitory room.
3. Use your student ID and birthdate to log in. The student ID (10 digits) is printed on the left top of your *Admission Notice*. The birthdate shall be input in the format “yyyy-mm-dd” (e.g., use “1990-07-01” to stand for July 1<sup>st</sup>, 1990.).
4. A deposit of RMB 500 is required for the reservation. Please prepare a bank card ***which supports online payment.*** On the English version of the system, Visa card and MasterCard are accepted; on the Chinese version, only China UnionPay cards (issued by Chinese banks) are accepted. If you fail to pay within 1 hour after your booking, the reservation will be canceled.
5. For international students who have successfully obtained a dormitory reservation, please register at the university on the designated reporting date as indicated on your *Admission Notice*. The reservation will be automatically canceled after 3 days of no-show and the deposit is non-refundable.
6. The reserved room is available from February 6<sup>th</sup>, 2017.  
Too early check-in before that time will not be entertained.
7. You need to pay for the room rental of the whole semester (to July 15<sup>th</sup>, 2017) upon check-in, plus 200 RMB for deposit. The price is listed in the table.

Room Type	Room Price
Single Room	RMB 80/room/day
AB Room	RMB 80/room/day
Double Room	RMB 40/bed/day
8. If you have any question or problem in booking the room, please send emails to [gaopei@tsinghua.edu.cn](mailto:gaopei@tsinghua.edu.cn). Remember to clearly specify your student ID number and your names to make the staff help you more easily and better.
9. The students failing to book the rooms need to arrange off-campus housing by themselves.
10. For more information about the on-campus and off-campus accommodations, please visit the website of International Students & Scholars Center (ISSC), Tsinghua University at <http://is.tsinghua.edu.cn>, following the paths Campus Life-Accommodations.



一、登录系统 login In :

The screenshot shows the login interface of the 'Room Reservation System For Foreign Students'. The page features the Tsinghua University logo and the system title. Below the title, there is a 'User Login' section with a red arrow pointing right. The login form includes two input fields: 'Student ID: 2015400716' and 'Birth Date: 2011-12-03'. Below these fields are two buttons: 'Login' and '中文版'. A blue callout box on the right contains the text: '输入学号与生日 Login with your student ID and birth date'.

## 二、查看房间类型 Read Room Depiction:

**Tsinghua Room Reservation System For Foreigners** English/中文

Hello, DU PARC LOCMARIA DU PARC GATIEN ,Welcome your visit! [Sign Out](#)  
Your room application result : **No booking**

**Room Depiction**

- Reservation Information
- Room Depiction
- Room Pictures

**Book A Room**

- My information
- Book A Room**
- My Booked Room

**Reservation Information**

查看订房须知  
Know how to book

Student Dormitory Application System  
17:00, August 5, 2011(Beijing time);  
http://www.tsinghua.edu.cn, the Tsinghua University foreign student dormitory application system;

3. Login with your ID and the password. The ID is the student number (10 numbers) on your admission notice, and the password is your birth date;
4. How to apply a room or a bed
  - (1)choose the type of the room.
  - (2)pay the subscription.(You can't reserve if you pay the subscription unsuccessfully. )
  - (3)check the result.
5. Please check in within the required time after the application is successful. The application of the room will be cancelled for three days overdue;
6. For the new students who check in just one week before the registration time on the admission notice, we charge as the favorable room price. For those who check in before over one week, we charge normal room price for the days ahead of time;
7. When you check in, you need to pay room rent for the whole term to January 31, 2012, plus 200RMB for deposit;

**Tsinghua Room Reservation System For Foreigners** English/中文

Hello, DU PARC LOCMARIA DU PARC GATIEN ,Welcome your visit! [Sign Out](#)  
Your room application result : **No booking**

**Room Depiction**

- Reservation Information
- Room Depiction**
- Room Pictures

**Book A Room**

- My information
- Book A Room**
- My Booked Room

**Room Depiction**

Please Choose the Room Type: [Room Pictures](#)  
 AB Double Room  Single Room  Double Room

**Double Room**  
**80 yuan/day**

Facilities	single bed/ bedding/ desk/ bookshelves/ chair/ wardrobe/ TV/ TV stand/ telephone/ electric kettle/ internet connection/ micro wave oven/ central controlled air-conditioning/ shared bathroom
Public Facilities	elevator/ Laundry/ dryer/ shared kitchen/ automat/ public studying room/ public reception room
Service	Room cleaning service There will be extra charge for using the internet port. Time for hot water: 7: 00-9: 00; 15: 00-17: 00; 20: 00-24: 00

查看房间介绍  
Room introduction





### 三、预订房间 Book a room:



#### 四、支付定金 Pay the deposit:

The screenshot shows the 'Pay the deposit on line' page. The header includes the Tsinghua logo and 'Room Reservation System For Foreign Students'. A navigation menu on the left has 'Book A Room' highlighted. The main content area displays a welcome message and a 'Sign Out' link. A central box contains the following text: '518.13RMB should be paid for your reservation. (including 500RMB deposit and 18.13RMB commission charge. Only students paid successfully on line can reserve the dormitory.)' and 'Remarks: The 500RMB deposit will be reckoned in your room rent, and the deposit will not be returned if you don't check in our apartment on time after successful reservation. The booking information can not be revised after successful payment'. Below this text are 'Submit' and 'Back' buttons. A callout box at the bottom right contains the text '支付定金 Notice for deposit payment'.

The screenshot shows the 'Payment Method' page. It features a 'Please provide us with your card details, so that we can process your order' header. The page is divided into 'Order information' and 'Card information' sections. The 'Order information' section shows 'Bank Order No 59729965' and 'Payment Amount RMB 518.13'. The 'Card information' section includes fields for 'Card Type' (VISA and MasterCard), 'First name', 'Last name', 'Card Number', 'Expiration Date' (01 / 2011), and 'CVV2/CVC2/CAV2'. A 'continue' button is located below the card information fields. A callout box at the bottom right contains the text '使用银行卡进行支付 Pay with card'.

#### 五、查看预订结果 Check the result:

The screenshot shows the 'Reservation Result' page. The header is the same as the previous pages. The main content area displays the following reservation details: 'Student ID: 2010400706', 'English Name: OMLAND ANNE LINE HOLCK', 'Chinese Name:', 'Room type: 单人间', 'Reservation time: 2011-12-21 23:35:01', 'Check-in time: 2010-09-06', 'Paid time:', 'Payment Amount (¥): 518.13', 'Pay status: Unpaid', and 'count down: 44 Minute 39 Second'. A 'pay the deposit' button is located at the bottom of the reservation details. A callout box at the bottom right contains the text '查看预订结果 Check the result'.