*（注：如用人单位提供其他勤工助学协议书模板，也可不使用本模板，但协议书内容必须包含勤工助学期限、每周工时、报酬等内容。如使用本模板，请将本段删去）*

**勤工助学协议书**

甲方（单位名称）：

地址：

法定代表人：

授权代表：

联系人：

联系电话：

邮箱：

乙方（英文姓名，与护照一致）：

国籍：

护照号：

出生日期：

联系电话：

邮箱：

甲、乙双方通过友好协商达成一致，本着合法、平等、自愿的原则签订本勤工助学协议，并承诺共同遵守。

乙方目前就读于清华大学。甲方由于发展需要，计划邀请乙方以勤工助学方式参与有关业务：

一、时间：

（1）非寒暑假时间：

□无；

□有： 年 月 日 至 年 月 日，每周工时 小时；每月工时 小时（注：每周不应超过8小时，每月不应超过40小时）；

（2）寒暑假时间：

□无；

□有： 年 月 日 至 年 月 日，每周工时 小时；每月工时 小时（注：每周不应超过16小时，每月不应超过80小时）

二、乙方勤工助学岗位名称：

三、乙方勤工助学内容如下：

（1）

（2）

（3）

四、报酬

甲方对乙方的付酬方式和金额为 （计时/计天/计月等）。

五、附则

1、甲方不得要求乙方参加有毒有害和危险的生产作业、不得要求乙方从事违反中华人民共和国各项法律法规及规章制度的行为。

2、乙方需按照中华人民共和国相关法律法规办理校外勤工助学加注，甲方有义务配合乙方办理相关手续。如乙方不能依法获得校外勤工助学加注，则本协议作废。

3、如遇不适合继续校外勤工助学的情况及其他纠纷，由双方及时友好协商解决。如协商不成，依法向劳动仲裁机构申请仲裁。对仲裁结果不服的，可向人民法院提起诉讼。

六、协议生效

本协议按□第一条内容/□协议签署日期/□约定之日 年 月 日

起生效。

甲方： 乙方：

（单位名称）

法定代表人

或授权代表：

签字：

盖章 签字：

日期： 日期：

**Study-Work Agreement**

Party A (name of organization):

Address:

Legal representative:

Authorized representative:

Contact person:

Contact Tel:

Mailbox:

Party B (name in English, same as passport):

Nationality:

Passport number:

Date of Birth:

Contact phone number:

Mailbox:

Party B is studying in Tsinghua University. Party A and Party B agree through friendly consultation to sign this agreement on study-work in the principle of lawfulness, equality and voluntariness, and promise to abide by it together.

Party A, due to the development needs, plans to invite Party B to participate in the relevant business by way of study-work:

I. Time:

(1) Non-winter and summer vacation time:

□No;

□Yes: Monthly working hours from January 1, 2012 to January 31, 2012; monthly working hours (Note: weekly working hours should not exceed 8 hours and monthly working hours should not exceed 40 hours);

(2) Winter and summer vacation time:

□No;

□Yes: From January 1, 2012 to January 1, 2012, working hours per week; working hours per month (Note: not more than 16 hours per week and not more than 80 hours per month)

II. The study-work position:

III. The specific contents of Party B's study-work are as follows:

(1)

(2)

(3)

IV. Remuneration

Party A will pay Party B in the form and amount of (hourly/daily/monthly etc.).

V. By-laws

1, Party A shall not require Party B to participate in toxic, hazardous and dangerous production operations, and shall not require Party B to engage in behavior that violates the laws and regulations of the People's Republic of China and the rules and regulations.

2、Party B needs to apply for off-campus study-work endorsement in accordance with the relevant laws and regulations of the People's Republic of China, and Party A is obliged to cooperate with Party B to apply for the relevant formalities. If Party B can not get the endorsement of off-campus study-work according to the law, this agreement will be null and void.

3、If it is not suitable to continue the off-campus study-work and other disputes, both parties shall solve them by friendly consultation in time. If the negotiation fails, the two parties shall apply for arbitration to the labor arbitration institution according to the law. If you are not satisfied with the arbitration result, you can file a lawsuit to the People's Court.

VI. Entry into force of the agreement

* This agreement shall enter into force according to □ the content of Article 1/□ the date of signing the agreement/□ the date of agreement.
* This agreement shall come into effect as of □ the first article/□ the date of signing/□ the date of agreement.

Party A: Party B:

(Name of unit)

Legal representative

or authorized representative:

Signature: Signature:

Date: Date:

(The English version is just for reference. Please sign and stamp the Chinese version.)