New International Visiting, Exchange and Chinese Language Students Enrollment 2020

In order to become an officially enrolled Tsinghua University student, all students at the University need to go through the required enrollment and registration procedures. Once you are a registered student, you will be able to begin preparing for your study and life at Tsinghua. There is a set time for enrollment every year before the beginning of the semester. This year, due to the COVID-19 pandemic, some students will not be able to arrive on campus to register. Students who are unable to register on-campus can undertake registration online. This guide provides information for online enrollment and offline enrollment for international students.

For more information on admission, entering China and other important matters, check the International Students Enrollment FAQ found on the International Students & Scholars website (link: https://is.tsinghua.edu.cn/publish/isscen/11850/20200721122120970469648/1596387637501.pdf

Online enrollment

Online Enrollment is for students who are unable to register on-campus at the scheduled registration time. If you are currently not in the Chinese Mainland you can register online. Please refer to the following information on how to register online.

Date：

1. Online enrollment: September 1 - September 7

2. Online entrance education: September 10 - September 13

Materials required for enrollment:

1. Admission Notice

2. Passport

3. Electronic version of ID photo (passport photo size)

Enrollment procedures:

1.　　Contact staff at the Non-degree Program Office which belongs to Undergraduate Academic Affairs Office for verification code, then activate electronic identity through the website: https://id.tsinghua.edu.cn (click top right globe symbol on webpage for English version)

2.　　Before September 7, 2020, log in to the online enrollment system according to the following process, fill in the enrollment information form and upload the materials. The enrollment procedures will be completed after being approved on the system.

A. Login to Tsinghua University electronic identity service system: https://thos.tsinghua.edu.cn

B. Click into "online enrollment" to enter the application.

C. After filling in all personal information in the form, download the PDF version of the Tsinghua University International Student Enrollment Form generated by the system. After printing, sign it by hand and upload.

D. Download and print the International Students Safety Responsibility Agreement. Sign it by hand and upload.

E. Upload your passport personal information page, visa page, entry stamp page, Registration Form of Temporary Residence and Physical Examination Report (the report certified by the Beijing International Travel Health Care Center). At present, students outside China just need to upload their passport personal information page.

F. Wait for approval. If the application fails to pass the approval process, you will need to modify it according to the modification comments left by the reviewer. If it is approved, click confirm to complete this step.

3. For the online orientation program, please refer to "international non-degree students orientation schedule for Fall 2020".

4. Online tuition payment: http://xfzsf.tsinghua.edu.cn/xsglxt/lxs/wszf.jsp

Offline Enrollment

Offline enrollment is for students who are able to register on-campus at the scheduled enrollment time. If you are currently in the Chinese Mainland you are expected to be able to enroll on campus. Please refer to the following information on how to register.

Epidemic prevention and control requirements for students entering the campus for registration

1.   Students coming from low-risk areas should enter the campus by showing a "Green" Health Code and a negative nucleic acid test taken within 7 days of their scheduled arrival at the university for registration.

2.   Students coming from middle-risk areas should, once arriving in Beijing, undertake 14 days of home-based quarantine or centralized quarantine, then, they may enter the campus by showing a "Green" Health Code and a negative nucleic acid test taken within 7 days of their scheduled return to the university for registration. If students do not have accommodation in Beijing, the university can arrange for them to undertake centralized 14-day quarantine.

3.   Students coming from high-risk areas cannot yet come to the university for registration. They should wait until the area-risk has been downgraded before they can enter the campus.

4.   Students who have recently returned from overseas must strictly abide by the required control measures for overseas returnees to Beijing. After completion of centralized quarantine, they can enter the campus after showing a "Green" Health Code and a negative nucleic acid test taken within 7 days of their scheduled arrival to campus for registration.

5.   For students who are: confirmed cases of COVID-19 or who reside with confirmed cases, present a positive nucleic acid test result, are suspected positive cases, have been in close contact with positive cases, are undergoing treatment for COVID-19, or are in centralized or at-home quarantine, they cannot enter the campus to register for the time being.

6.   For students who were: previously confirmed cases of COVID-19 or who reside with confirmed cases, have had a positive nucleic test previously, was a suspected case or was in close contact with positive cases, was undergoing treatment for COVID-19 or was in centralized or at-home quarantine previously, they can return to the university after showing a "Green" Health Code and a negative nucleic acid test taken within 7 days of their scheduled arrival date to the university for registration.

7.   Students who have fever, cough, diarrhea and other symptoms but are ruled out as being infected with COVID-19 should not enter the campus for the time being. They may enter the campus upon approval by the university after treatment and full recovery.

After arriving at the campus gate, students can enter the campus after they present their Admission Notice, "Green" Health Code, and nucleic acid test certificate (test certificate is required for full-time students) for approval. Due to epidemic prevention and control requirements, please note that relatives and friends are not allowed to accompany students into campus and vehicles are not permitted to enter. It is recommended that students enter the campus through the Zijing gate (the Northeast gate) or the West gate. Inside the Main gate of Tsinghua University, there will be a campus bus provided that students can take if required.

Registration arrangement

1.   **Fill in the enrollment information of international students online according to the following process. Time: September 1 to September 7, 2020.**

1)   Contact staff at the Non-degree Program Office which belongs to Undergraduate Academic Affairs Office for verification code, then activate electronic identity through the website: https://id.tsinghua.edu.cn (click top right globe symbol on webpage for English version)

2)   Before September 7, 2020, log in to the online enrollment registration system according to the following process, complete the enrollment information and upload the required materials. The enrollment registration procedures will be complete after being approved on the system.

A. Login to Tsinghua University electronic identity service system: https://thos.tsinghua.edu.cn

B. Click into "online enrollment for international students" to enter the form.

C. After filling in all personal information in the form, download the PDF version of the Tsinghua University International Student Enrollment Form generated by the system. After printing, sign it by hand and upload.

D. Download and print the International Students Safety Responsibility Agreement. Sign it by hand and upload.

E. Upload your passport personal information page, visa page, entry stamp page, Registration Form of Temporary Residence and Physical Examination Report (the report certified by the Beijing International Travel Health Care Center). At present, students outside China just need to upload their passport personal information page.

F. Wait for approval. If the application fails to pass the approval process, you will need to modify it according to the modification comments left by the reviewer. If it is approved, click confirm to complete this step.

2. **Register on site after arriving at school. Time: 8:30-11:30, 13:30-16:00, September 8, 2020.**

1) **Go to the International Students & Scholars Center (Room 119, 1st floor, Zijing Apartment Building No. 22) to complete identity confirmation procedures and on-site check-in procedures.**

Specific steps:

A. Foreign status identity verification;

B. Submit copies of the personal information page of the passport, valid Chinese visa page and most recent Chinese entry stamp page, copy of Registration Form of Temporary Residence and Physical Examination Report;

C. Pick up registration package

D. Chinese government scholarship students sign-in registration;

E. Pay for insurance, 800 yuan year/person (if the study period is one semester, you can buy insurance for one semester, i.e., 400 yuan/semester/person). Online payment link: www.lxbx.net

F. If you need to apply for a visa, get a visa processing notice;

G. Apply for Chinese mobile sim card (should be handled before registration) and bank card.

Related reminder: Chinese government scholarship students must apply for a bank card from the Bank of China (BOC), and other students can apply for a card voluntarily. The bank card will be linked to your student IC card, which will allow you to transfer money from your bank card to your IC card to use in the canteens (limited to Zhilan Yuan canteen and Guanchou Yuan canteen), the libraries, the internet network center, and supermarkets. Scholarship stipends and allowances are also sent to students through your Bank of China card. To ensure that you are able to use the payment function of your IC card as soon as possible, please apply for a bank card on registration day. (Bank of China representatives will be onsite).

2) Go to the Non-degree Program Office (Lee Shau Kee Science & Technology Building B431-1) to complete other enrollment procedures.

3. **Online orientation**

Time: September 10 to September 13, 2020.

For the online orientation program, please refer to "international non-degree students orientation schedule for Fall 2020".

4. Online tuition payment: http://xfzsf.tsinghua.edu.cn/xsglxt/lxs/wszf.jsp

On-site enrollment materials list

1. Admission Notice (original and 2 copies)；

2.   Passport (original and 2 copies); Photocopies required include the personal information page of your passport, valid Chinese visa page and most recent Chinese entry stamp page. All copies should include your student number, passport name and Chinese mobile number noted at the top of the photocopy page；

4.   A recent two-inch front-facing photo (without hat, white background) 4 pieces；

5.   Original and two copies of the Registration Form of Temporary Residence of your current place of residence in China；

6.   One original and one copy of your physical examination report: the Foreigner Physical Examination Form stamped with the official seal of the Beijing International Travel Healthcare Center, which will be used for the verification purposes and study-type residence permit application upon registration.

Notes: If you do not have a physical examination report, after registration, go to the the Beijing International Travel Healthcare Center for a physical examination to obtain the physical examination report.

If you completed the physical examination report outside of China, please add the stamp seal of medical center on the examination form in two places: 1) on top of the student's attached photo and 2) at the end of the form (note that a doctor's signature cannot substitute for the stamp seal). After arriving in Beijing, you will need to go to the Beijing International Travel Health Care Center to present your physical examination form for verification and obtain the physical examination report. If the report fails to pass the verification you will need to re-check related items at the Beijing International Travel Healthcare Center (No.20 Hepingli North Street, Dongcheng District, Beijing, 010-64274239, website: http://www.beijingithc.org.cn/m?xwl=bithc/bithc_web/bithc_home01.

7.   800 RMB in cash (Those who have not purchased insurance online must prepare this fee for the on-site registration to pay for insurance. If your study duration is one semester, the insurance fee will be 400 yuan).

Other information

International student accommodation guide: https://is.tsinghua.edu.cn/publish/isscen/11846/index.html

For on campus accommodation, please contact: gaopei@tsinghua.edu.cn

For off campus accommodation, please contact: offcampusliving@tsinghua.edu.cn

2020 年国际进修生、交换生及汉语进修生

新生入学报到须知

在正式成为清华大学的一员之前，所有未入学新生需要完成注册报到手续，之后方可开始在清华的学习和生活。每年开学前，学生需按规定时间来校报到。今年由于新冠疫情形势，部分学生无法来校办理入学报到，对于无法来校办理入学报到的同学，今年需要在线完成入学报到相关手续。**本指南提供国际学生线上和线下的入学报到信息。**

有关入学和入境等更多信息，请查看国际学生学者中心网站上的《国际学生入学报到 FAQ》(链接 *http://is.tsinghua.edu.cn/publish/issc/11807/2020/20200719235420484795313/20200719235420484795313_.html*)

一、 线上入学报到

线上入学报到是针对无法在规定报到时间内到校完成入学报到的学生。如果你目前不在中国大陆，请根据以下信息完成在线报到手续。

(一) 日期：

1. 线上入学报到：9 月 1 日—9 月 7 日

2. 线上入学教育：9 月 10 日—9 月 13 日

(二) 入学报到所需材料：

1. 《录取通知书》

2. 本人护照

3. 本人证件照电子版（护照照片尺寸）

(三) 入学报到手续：

1. 联系教务处非学位教育办公室老师，取得校验码，使用校验码激活清华大学电子身份。激活网址：*https://id.tsinghua.edu.cn*

2. 2020 年 9 月 7 日前，按照以下流程登录在线入学报到系统，完成注册信息填写及材料上传，审批通过后即完成入学报到手续。

A. 登录清华大学用户电子身份服务系统：*https://thos.tsinghua.edu.cn*

B. 点击"国际学生在线入学报到 Online enrollment" 进入表单。

C. 填写表单中所有个人信息后，下载系统生成的 PDF 版《国际学生入学登记表》，打印后手写签字并上传。

D. 下载打印《国际学生安全责任书》后手写签字并上传。

E. 上传本人护照个人信息页、签证页、入境章页、《临时住宿登记表》、体检报告（在海关总署北京国际旅行卫生保健中心认证后的报告）。目前在中国境外学生上传护照个人信息页即可。

F. 等待审批。如审批未通过，则根据系统回复的修改意见进行修改；如审批通过，则点击确认完成此步骤。

3. **线上参加入学教育，** 详见《2020 秋季国际非学位生入学教育安排表》。

4. **在线缴纳学费：** *http://xfzsf.tsinghua.edu.cn/xsglxt/lxs/wszf.jsp*

一、 线下入学报到

线下入学报到针对能够在规定时间内到校完成入学报到的学生。如果你目前在中国大陆，则需要到校报到,请根据以下信息完成入学报到手续。

（一） 报到需具备的疫情防控条件

1. 低风险地区的学生，持健康通行码"绿码"和 7 日内核酸检测阴性证明来校报到；

2. 中风险地区的学生，抵京后须集中或居家医学观察 14 天后，持健康通行码"绿码"及 7 日内核酸检测阴性证明来校报到，如在京没有住宿条件，也可入校 后由学校安排集中健康观察住宿 14 天；

3. 高风险地区的学生，暂不来校报到，待本地区疫情风险等级降级后再来校报到；

4. 近期从境外返回的学生，严格落实境外返京人员管控措施，解除集中医学观察后，持 7 日内核酸检测阴性证明和健康通行码"绿码"来校报到；

5. 本人或共同居住的家庭成员为确诊病例、核酸检测阳性者、疑似病例、密切 接触者，且正在治疗、集中医学观察或居家观察中的，暂不来校报到；

6. 本人或共同居住的家庭成员曾为确诊病例、核酸检测阳性者、疑似病例、 密切接触者，且已经治愈、解除集中医学观察或居家观察的，须持 7 日内核酸检测 阴性证明和健康通行码"绿码"来校报到；

7. 有发热、咳嗽、腹泻等症状且排除新冠病毒感染的学生，暂不来校报到， 待治疗无症状，经学校批准后可来校报到。

学生到达校门后，请出示录取通知书、健康"绿码"，新生同时出示核酸检测结果阴性证明，经核验后入校。由于疫情防控需要，送新生的社会车辆和亲友不能进校，请提前做好妥善安排。优先考虑从东北门、西门进入校园，学校会在主要校门内提供校园巴士。

（二）入学报到安排

1. 按照以下流程在线填写国际学生入学报到信息，时间：2020 年 9 月 1 日—9 月 7 日。

1) 联系教务处非学位教育办公室老师，取得校验码，使用校验码激活清华大学电子身份。 激活网址：*https://id.tsinghua.edu.cn*

2) 2020 年 9 月 7 日前，按照以下流程登录在线入学报到系统，完成注册信息填写及材料上传，审批通过后即完成入学报到手续。

A. 登录清华大学用户电子身份服务系统：*https://thos.tsinghua.edu.cn*

B. 点击"国际学生在线入学报到 Online enrollment"进入表单。

C. 填写表单中所有个人信息后，下载系统生成的 PDF 版《国际学生入学登记表》，打印后手写签字并上传。

D. 下载打印《国际学生安全责任书》后手写签字并上传。

E. 上传本人护照个人信息页、签证页、入境章页、《临时住宿登记表》、体检报告（在海关总署北京国际旅行卫生保健中心认证后的报告）。

F. 等待审批。如审批未通过，则根据系统回复的修改意见进行修改；如审批通过，则点击确认完成此步骤。

2. 到校后进行现场注册报到，时间：2020 年 9 月 8 日 8:30—11:30 13:30—16:00

1) 前往国际学生学者中心完成身份确认手续和现场报到手续（清华大学紫荆公寓 22 号楼一层 119 办公室）International Students & Scholars Center (Room 119, 1st floor, Zijing Apartment Building No. 22)

具体步骤：

A. 外事身份审核；

B. 提交《国际学生入学登记表》、护照首页、有效中国签证页和最后一次入境章页复印件、《临时住宿登记表》复印件、体检报告复印件；

C. 领取报到材料袋；

D. 中国政府奖学金生签字注册；

E. 缴纳保险费，800 元/年/人（如学习期限为一学期，可购买一学期的保险，即 400 元/学期/人）。缴纳链接：www.lxbx.net

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F. 如需办理签证，领取签证办理通知单；

G. 办理手机卡（应在入学报到前办理）、银行卡。

相关提醒：中国政府奖学金生必须办理一张中国银行的银行卡，其他学生自愿办理。该卡与 IC 卡关联，将钱圈存到 IC 卡里，可用于食堂（限芝兰园与观畴园）、图书馆、网络中心、超市等处支付费用；同时该卡还用于学校发放奖学金和各种补助。为了不影响后续学生卡的正常使用，请需要办理的同学于报到当天办理此项手续（中国银行会在报到现场办理）。

2) 前往清华大学教务处非学位教育办公室完成其他入学报到手续（清华大学李兆基科技楼 B431-1）Non-degree Program Office (Lee Shau Kee Science & Technology Building B431-1)

3. **线上参加入学教育**

时间：2020 年 9 月 10 日—9 月 13 日。

具体安排详见《2020 秋季国际非学位生入学教育安排表》。

4. **在线缴纳学费：**_http://xfzsf.tsinghua.edu.cn/xsglxt/lxs/wszf.jsp_

（三）现场注册报到材料清单

1. 《清华大学国际学生入学登记表》（完成在线入学报到后导出打印并贴上照片）

2. 《录取通知书》(原件及复印件 2 份)；

3. 本人护照(原件及复印件 2 份); 复印件包括护照首页、有效中国签证页及最近一次入境章页，并在复印件上方标明学号、护照姓名及中国手机号；

4. 近期二寸白底正面免冠照片 4 张；

5. 在中国居住地的《临时住宿登记表》原件及复印 件 2 份；

6. 体检报告原件及复印件各 1 份：即加盖海关总署北京国际旅行卫生保健中心公章的《外国人体格检查表》，用于入学报到时查验和办理学习居留许可。

注意事项：如无体检报告，可在报到后去海关总署北京国际旅行卫生保健中心体检并取得体检报告；如体检报告是在中国境外取得，请在体检表贴照片处和表格后面加盖体检单位印章(医生签字不能代替盖章)，请在到达北京后携带体检表原件(含血液检查报告)到海关总署北京国际旅行卫生保健中心进行认证；认证不合格者还需要在北京国际旅行卫生保健中心重新检查相关项目(北京市东城区和平里北街 20 号，电话：010-58648791，网址：

_http://www.beijingithc.org.cn/m?xwl=bithc/bithc_web/bithc_home01_）

7. 人民币现金 800 元（未在网上购买保险者，需准备此费用用于报到现场缴纳保险费，

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（四）其他信息

国际学生住宿指南：*https://is.tsinghua.edu.cn/publish/issc/11769/index.html*

关于校内住宿的问题，可咨询：*gaopei@tsinghua.edu.cn*

关于校外住宿的问题，可咨询：*offcampusliving@tsinghua.edu.cn*